

SYLLABUS ECCC

Area: **Digital competences – DigComp 2.1**

Module: **DC 2.1 M2 Communication and collaboration**

Level: **Highly Specialised (D8)** - at the most advanced and specialised level.

Module DC 2.1 M2 Communication and collaboration Level D8 includes proficiency Level 8 of the DigComp 2.1 framework in the Competence Area 2: Communication and collaboration;

Competences are verified in the following competence titles:

1. **Interacting through digital technologies**
To interact through a variety of digital technologies and to understand appropriate digital communication means for a given context.
2. **Sharing through digital technologies**
To share data, information and digital content with others through appropriate digital technologies. To act as an intermediary, to know about referencing and attribution practices.
3. **Engaging in citizenship through digital technologies**
To participate in society through the use of public and private digital services. To seek opportunities for self-empowerment and for participatory citizenship through appropriate digital technologies.
4. **Collaborating through digital technologies**
To use digital tools and technologies for collaborative processes, and for co-construction and co-creation of data, resources and knowledge.
5. **Netiquette**
To be aware of behavioural norms and know-how while using digital technologies and interacting in digital environments. To adapt communication strategies to the specific audience and to be aware of cultural and generational diversity in digital environments.
6. **Managing digital identity**
To create, and manage one or multiple digital identities, to be able to protect one's own reputation, to deal with the data that one produces through several digital tools, environments and services.

The competence verification is carried out in the following groups:

1. Knowledge (K).
2. Skills (S).
3. Abilities (A).

The scope verified by the ECCC exam of module DC 2.1 M2 (Level D8)

COURSE PURPOSES		LEARNING OUTCOMES		
		K	S	A
D8_CP1	(2.1) To master the most advanced, specialised skills of interacting through digital technologies.	DC2.1_1	Can create solutions to solve complex problems with many interacting factors that are related to interacting through digital technologies and digital communication means.	
		DC2.1_2	Can propose new ideas and processes to the field.	

COURSE PURPOSES		LEARNING OUTCOMES		K	S	A
D8_CP2	(2.2) To master the most advanced, specialised skills of sharing through digital technologies.	DC2.1_3	Can create solutions to solve complex problems with many interacting factors that are related to sharing through digital technologies.			
		DC2.1_4	Can propose new ideas and processes to the field.			
D8_CP3	(2.3) To master the most advanced, specialised skills of engaging in citizenship through digital technologies.	DC2.1_5	Can create solutions to solve complex problems with many interacting factors that are related to engaging in citizenship through digital technologies.			
		DC2.1_6	Can propose new ideas and processes to the field.			
D8_CP4	(2.4) To master the most advanced, specialised method of collaborating through digital technologies.	DC2.1_7	Can create solutions to solve complex problems with many interacting factors that are related to using collaborative processes and co-construction and co-creation of data, resources and knowledge through digital tools and technologies.			
		DC2.1_8	Can propose new ideas and processes to the field.			
D8_CP5	(2.5) To master the most advanced, specialised knowledge of use and execution of netiquette.	DC2.1_9	Can create solutions to solve complex problems with many interacting factors that are related to digital etiquettes respectful to different audiences and cultural and generational diversity.			
		DC2.1_10	Can propose new ideas and processes to the field.			
D8_CP6	(2.6) To master the most advanced, specialised skills of managing digital identity.	DC2.1_11	Can create solutions to solve complex problems with many interacting factors that are related to managing digital identities and protection of people's online reputation.			
		DC2.1_12	Can propose new ideas and processes to the field.			
		DigComp 2.1 examples	Can propose new social media procedure that avoids actions which could harm our company's digital reputation (e.g. spam) when promoting the company's events.		✓	
Can propose a new procedure that avoids the ex-publication of digital content (texts, pictures, videos), that can harm the students' reputation.			✓			

Practical skills, verified by the ECCC DC2.1 M2 exam, concern:

1. A computer workstation as PC / laptop equipped with a camera, microphone, speakers / headphones and with Internet access with a minimum bandwidth of 2 Mb / s.
2. Operating system: MS Windows 7 or newer.
3. A tablet with Android 5 / Windows 10 or newer.
4. Mozilla Firefox 12 / Google Chrome 18 / Internet Explorer 11 or newer.
5. Skype 7 or newer.
6. Internet websites: www.facebook.com, www.twitter.com, www.linkedin.com, youtube.com, google.com (docs.google.com, gmail.com, play.google.com, drive.google.com, groups.google.com).