

SYLLABUS ECCC

Area: Digital competences – DigComp 2.1
Module: DC 2.1 M2 Communication and collaboration
Level: Highly Specialised (D7) - at highly specialised level.

Module DC 2.1 M2 Communication and collaboration Level D7 includes proficiency Level 7 of the DigComp 2.1 framework in the Competence Area 2: Communication and collaboration;

Competences are verified in the following competence titles:

1. **Interacting through digital technologies**
To interact through a variety of digital technologies and to understand appropriate digital communication means for a given context.
2. **Sharing through digital technologies**
To share data, information and digital content with others through appropriate digital technologies. To act as an intermediary, to know about referencing and attribution practices.
3. **Engaging in citizenship through digital technologies**
To participate in society through the use of public and private digital services. To seek opportunities for self-empowerment and for participatory citizenship through appropriate digital technologies.
4. **Collaborating through digital technologies**
To use digital tools and technologies for collaborative processes, and for co-construction and co-creation of data, resources and knowledge.
5. **Netiquette**
To be aware of behavioural norms and know-how while using digital technologies and interacting in digital environments. To adapt communication strategies to the specific audience and to be aware of cultural and generational diversity in digital environments.
6. **Managing digital identity**
To create, and manage one or multiple digital identities, to be able to protect one's own reputation, to deal with the data that one produces through several digital tools, environments and services.

The competence verification is carried out in the following groups:

1. Knowledge (K).
2. Skills (S).
3. Abilities (A).

The scope verified by the ECCC exam of module DC 2.1 M2 (Level D7)

COURSE PURPOSES		LEARNING OUTCOMES		
		K	S	A
D7_CP1	(2.1) To acquire proficient skills of interacting through digital technologies .	DC2.1_1	Can create solutions to complex problems with limited definition that are related to interacting through digital technologies and digital communication means.	
		DC2.1_2	Can integrate my knowledge to contribute to professional practices and knowledge and to guide others in the interaction through digital technologies.	

COURSE PURPOSES		LEARNING OUTCOMES		K	S	A
D7_CP2	(2.2) To acquire proficient skills of sharing through digital technologies.	DC2.1_3	Can create solutions to complex problems with limited definition that are related to sharing through digital technologies.			
		DC2.1_4	Can integrate my knowledge to contribute to professional practices and knowledge and guide others in sharing through digital technologies.			
D7_CP3	(2.3) To acquire proficient skills of engaging in citizenship through digital technologies.	DC2.1_5	Can create solutions to complex problems with limited definition that are related to engaging in citizenship through digital technologies.			
		DC2.1_6	Can integrate my knowledge to contribute to professional practices and knowledge and guide others in engaging in citizenship through digital technologies.			
D7_CP4	(2.4) To master the proficient methods of collaborating through digital technologies.	DC2.1_7	Can create solutions to complex problems with limited definition that are related to using collaborative processes and co-construction and co-creation of data, resources and knowledge through digital tools and technologies.			
		DC2.1_8	Can integrate my knowledge to contribute to professional practice and knowledge and guide others in collaborating through digital technologies.			
D7_CP5	(2.5) To acquire proficient knowledge of use and execution of netiquette.	DC2.1_9	Can create solutions to complex problems with limited definition that are related to digital etiquettes respectful to different audiences and cultural and generational diversity.			
		DC2.1_10	Can integrate my knowledge to contribute to professional practice and knowledge and guide others in digital etiquette.			
		DigComp 2.1 examples	Can solve problems while organising an event, that arise while writing and communicating in digital environments, (e.g. inappropriate comments about my organisation in a social network).		✓	
			Can create rules from practice for current and future colleagues to implement and use as a guide.	✓		
			Can solve problems of etiquette that arise with a team while using a digital collaborative platform (blog, wiki, etc.) for group work (e.g. classmates criticising each other).		✓	
			Can create rules for appropriate behaviour while working online as a group which can be used and shared in the digital learning environment.	✓		
Can guide to what constitutes appropriate digital behaviour while working with others on a digital platform.			✓			
D7_CP6	(2.6) To acquire proficient skills of managing digital identity.	DC2.1_11	Can create solutions to complex problems with limited definition that are related to managing digital identities and protection of people's online reputation.			
		DC2.1_12	Can integrate my knowledge to contribute to professional practice and knowledge and guide others in managing digital identity.			

Practical skills, verified by the ECCC DC2.1 M2 exam, concern:

1. A computer workstation as PC / laptop equipped with a camera, microphone, speakers / headphones and with Internet access with a minimum bandwidth of 2 Mb / s.
2. Operating system: MS Windows 7 or newer.
3. A tablet with Android 5 / Windows 10 or newer.

4. Mozilla Firefox 12 / Google Chrome 18 / Internet Explorer 11 or newer.
5. Skype 7 or newer.
6. Internet websites: www.facebook.com, www.twitter.com, www.linkedin.com, youtube.com, google.com (docs.google.com, gmail.com, play.google.com, drive.google.com, groups.google.com).